

## Ordering PPE



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- Go to <http://www.elightinformation.com/order-ppe>
  - Fill out order form completely, and with the exact project information and shipping address
  - Upon pressing “submit” on order form the order will be sent to Director of Education and Loss Prevention
  - Director of Education and Loss Prevention will have order approved by Project Manager.
  - Upon approval, Director of Education and Loss Prevention will place the order to be delivered to address specified in order form